**LAMPIRAN 2b**

**JPK/CA/PP-T2**

**BORANG PENILAIAN PRESTASI NCS - *CORE ABILITIES***

(Borang ini perlu diisi oleh PP pada setiap kali menjalankan Penilaian Prestasi)

***CORE ABILITIES* – TAHAP 2**

|  |  |  |
| --- | --- | --- |
| Nama Pelatih | : |  |
| No Kad Pengenalan | : |  |
| Nama & Kod Pusat Bertauliah | : |  |

**Skala Tahap Pencapaian**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **0** | **1** | **2** | **3** | **4** |
| **Sangat Lemah** | **Lemah** | **Sederhana** | **Baik** | **Sangat Baik** |

Nota: PP perlu bulatkan nilai skala pada *Abilities* berkaitan di ruangan yang disediakan

berpandukan kepada Skala Tahap Pencapaian.

| **ITEM** | **ABILITIES** | **SKALA TAHAP PENCAPAIAN** | | | | | **NO. CU & WA YANG DINILAI** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **CA01** | **COMMUNICATION APPLICATION** | | | | | | |
| 1.1 | Apply two-way communication | 0 | 1 | 2 | 3 | 4 |  |
| 1.2 | Disseminate information electronically | 0 | 1 | 2 | 3 | 4 |  |
| 1.3 | Disseminate information manually | 0 | 1 | 2 | 3 | 4 |  |
| 1.4 | Apply information confidentially | 0 | 1 | 2 | 3 | 4 |  |
| **CA02** | **INTERPERSONAL BEHAVIOUR** | | | | | | |
| 2.1 | Demonstrate responsibility at workplace | 0 | 1 | 2 | 3 | 4 |  |
| 2.2 | Apply teamwork cooperation concept | 0 | 1 | 2 | 3 | 4 |  |
| 2.3 | Initiate problem-solving skill at workplace | 0 | 1 | 2 | 3 | 4 |  |
| 2.4 | Demonstrate work performance awareness | 0 | 1 | 2 | 3 | 4 |  |
| **CA03** | **WORKPLACE CULTURE BEHAVIOUR** | | | | | | |
| 3.1 | Apply practice work culture | 0 | 1 | 2 | 3 | 4 |  |
| 3.2 | Respond appropriately to unusual situations | 0 | 1 | 2 | 3 | 4 |  |
| 3.3 | Demonstrate initiative and flexibility | 0 | 1 | 2 | 3 | 4 |  |

**LAMPIRAN 2b**

**JPK/CA/PP-T2**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **ITEM** | **ABILITIES** | | **SKALA TAHAP PENCAPAIAN** | | | | | **NO. CU & WA YANG DINILAI** | |
| **CA04** | **HEALTH, SAFETY AND ENVIRONMENTAL ADAPTATION** | | | | | | | | |
| 4.1 | Demonstrate health compliance | 0 | | 1 | 2 | 3 | 4 | |  |
| 4.2 | Demonstrate safety compliance | 0 | | 1 | 2 | 3 | 4 | |  |
| 4.3 | Demonstrate environmental compliance | 0 | | 1 | 2 | 3 | 4 | |  |
| **JUMLAH** | |  | |  |  |  |  | |  |

**PENGESAHAN PP / PPD**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Tarikh Penilaian: |  | Nama PP: |  | **T/tangan PP:** |  |
| Tarikh: |  | Nama PPD: |  | **T/tangan PPD:** |  |
| **KEPUTUSAN** | | **\_\_\_\_\_\_\_\_ / 56 X 70% = \_\_\_\_\_\_\_\_ %** | | | | |

Pelatih hendaklah mencapai sekurang-kurangnya 60% markah minimum bagi keseluruhan *abilities* (minimum markah 60% daripada 56 markah adalah 33.6 markah).

Kemaskini Terakhir: 18 Oktober 2023.